

Regular Meeting of the IQA Board of Trustees

Saturday, 02 August 2025

20:00 UTC to 21:15 UTC

Videoconference (Google Meet)

Minutes taken and edited by Mingwah Park

Minutes (to be) approved by Negra Flores, Marc Alcalà-i-Rams, Mingwah Park, Vitória Alves, Ariel Heiblum, Gil Smith, Daniel Edward Price Croft

Attendance

Trustees (present)

- Negra Flores (Chair)
- Marc Alcalà-i-Rams (Vice-Chair)
- Mingwah Park (Vice-Chair)

Executive Director

Bobby Click

Director

• Elizabeth May (Director of Events)

Confirmation of Previous Minutes

Previous minutes are not confirmed during this meeting due to lack of quorum.TBC

IQA Appeal and Complaint Matters Update

Bobby gave updates on the appeal and complaints. The process is moving slowly, and we are waiting to see the resolution.

Board, Committee, and Department Updates

Updates on Staffing

- **HR** hiring has been challenging due to an ongoing unresponsiveness.
- Director of Operations This role (preferably someone with finance background) is a
 priority. Negra shared the job descriptions to be used as a template and logistics with
 Bobby during the meeting. The position will be posted on LinkedIn soon.
- **Hiring Plan** Bobby plans to post the Director of Operations position first, followed by the Events and Communications roles.
- Team Structure Both Director and Deputy Director positions are needed across Operations, Events, and Communications to ensure balanced workload and organizational structure.

Other Business

Next meeting should take place on Sunday 2025/09/07, 20:00 UTC.